



Is your COVID-19 Safety Plan ready?

We're all adapting to our new normal, and as a result, dealerships have a lot of questions about how to operate under new physical distancing and workplace requirements. Now that we are in Phase 2 of BC's Restart Plan, the majority of the economy is resuming operations following the recent work stoppages.

All employers in BC are required to develop a COVID-19 Safety Plan that outlines the policies, guidelines, and procedures they have put in place to reduce the risk of COVID-19 transmission. Although the VSA is not able to provide specific guidance, WorkSafeBC has developed several guides to provide employers with information and resources on how to safely return to operation, as well as how to develop a COVID-19 Safety Plan.

[This tool](#) will guide you through their 6 step process that will ensure that your plan addresses how:

- Your workplace is organized and arranged
- Specific activities are carried out
- You clean and sanitize
- Changes and precautions are communicated to everyone at the workplace

[Click here](#) for more WorkSafeBC information and resources on COVID-19. If you have any questions regarding the health and safety risk at your workplace, please call WorkSafeBC's Prevention Information Line at 604-276-3100 (toll-free within B.C. at 1-888-621-SAFE).

Members of the New Car Dealers Association (NCDA) have access to a COVID-19 toolkit for service and sales safety protocols. [Click here](#) to log in to the member site and download your copy.

The Automotive Retailers Association (ARA) is partnering with Peninsula to host a complimentary webinar on June 3rd with a focus on HR issues surrounding COVID-19, including staff management and employment legislative changes. [Visit their website](#) for more information.

VSA Langley Office

We also wanted to give you an update on the VSA office and our operations. We are constantly re-assessing the situation as new information regarding COVID-19 becomes available, and we will continue to keep you informed about how we are responding safely and responsibly.

Office Hours: As of June 1st, the Langley VSA office is open to the public **by appointment only**. However, we encourage you to reach out to us online or by phone as many of our services are available online. If you have any questions or concerns, visit our [website](#) or call us at 604-574-5050.

Industry Standards & Investigations: VSA's Industry Standards Officers and Investigators continue to be busy while following provincial health guidelines. Inspections and investigations remain a top priority and will be conducted while maintaining physical distancing recommendations. To reach an Industry Standards Officer, please email industry_standards@mvsabc.com or call 604-574-5050.

Licensing: Please contact the Licensing department by email at licensing@mvsabc.com or by phone at 604-575-7256.

Training: If you have any Salesperson Licensing Course questions, please contact the Training Department by email at training@mvsabc.com or by phone at 604-575-7254.

Consumer Services: Please contact the Consumer Services department by email at consumer_services@mvsabc.com or by phone at 604-575-7255.

Questions? Contact the Communications team at communications@mvsabc.com

