

Salesperson Licence Application Update New and Improved

We are excited to announce that the VSA Salesperson Licence Application has undergone some improvements in order to better serve the industry.

Effective February 17th, as part of the requirement of applying to be a licensed salesperson, the applicant must provide a valid **Police Information Check (PIC)**, formally known as a *criminal record check*, with their application. By providing this, we eliminate the lengthy delay that can occur when the VSA submits the disclosure consent for this information on the applicant's behalf, and subsequently waits for the results. Processing time is greatly reduced, which means applicants can expect to hear from us regarding their licence status sooner.

What is a Valid PIC?

The VSA will only accept a Police Information Check obtained within the last 30 days from one of the following sources:

- An RCMP detachment in the municipality the applicant resides
- A police station in the municipality the applicant resides
- A Commissionaires office

Police Information Checks will not be accepted from online or any other sources.

How to Submit a Salesperson Licence Application

The updated Salesperson Licence Application will be available online on February 17th. Applicants can apply for their salesperson licence online or complete the fillable PDF application which can be emailed, mailed, or dropped off in-person at our Langley office. Any prior versions of applications received that are dated after February 17th, 2020 will not be processed. Please check our [website](#) for current acceptable form versions and requirements. All Salesperson Licence Applications without a valid PIC will not be processed. Visit our website for [salesperson licensing fees](#).

Additional Updates- Salesperson Licensing Course

The Salesperson Licensing Course registration form is no longer included with the Salesperson Licence Application. The applicant will agree to course policies in the application and will be registered into the next available self study Salesperson Licensing Course. The current course schedule can be found [here](#).

For more information on Police Information Checks, refer to our [PIC FAQs](#).

Questions? Contact the Licensing department at licensing@mvsabc.com or 604-575-7256.

Annual Compensation Fund Fee Waived

Ian Christman, Registrar of Motor Dealers, has determined that the annual \$300 dealer contribution to the Motor Dealer Customer Compensation Fund can be waived for the VSA's fiscal year of April 1, 2020 to March 31, 2021.

Legislation requires that all new motor dealers contribute to the compensation fund for a minimum of 3 years before they are eligible to participate in a fee waiver; therefore, new motor dealers are not affected by this announcement and will be required to pay the fee.

An overview of the claim and decision history since April 1, 2015 is available [online](#) on the VSA website. [Individual claim outcomes and summaries](#) are also available.